

School Safety Meeting Summary

School DBN: 28Q174

Date: September 15, 2020

Time: 10:00am

Building and Room: Google Meet - Virtual Meeting*

*Due the impact of COVID-19, the meeting was not held in-person, and was instead held via teleconference.

Committee Members in Attendance

Len Pizza (Teacher), Karin Kelly (Principal), Kerstin Kobetitsch (Assistant Principal), Josephine Conigliaro (School Aide), Randi Lazrus (Teacher), Richard Niccolich (Recording Secretary – UFT Delegate), Laura Hui (Parent Coordinator), Sumiya Mazumdeir (SSA)

Additional Attendees (if applicable)

Was this meeting open to parents and other community members? No

Agenda Item #1: School Safety Agents

a. Discussion, b. Decisions, c. Next Steps:

a. It was stated that the new School Safety Agents are Sumiya Mazumdeir and Yira Sanchez.

b. n/a

c. n/a

Agenda Item #2: Safety Meetings Schedule (20-21)

a. Discussion, b. Decisions, Next Steps:

- a. The safety meetings schedule must be determined for the 20-21 school year.
- b. The dates are 10/9, 11/6, 12/4, 1/8, 2/5, 3/5, 4/9 Town Hall, 5/7, 6/4.
- c. The Safety Committee will follow this schedule.

Agenda Item #3: Emergency Readiness

a. Discussion, b. Decisions, c. Next Steps:

- a. There are Emergency Readiness mandates that must be followed.
- b. -a. There are 12 Emergency Drills that must be completed this school year: 4 Lockdown Drills and 8 Evacuation Drills. One Lockdown Drill must be completed by 10/31/20.
 - b. An Emergency Drill can be staggered by grade, to promote social distancing, if it is done on the same day.
 - c. 3 Bus Safety Drills must be completed by the end of the year. One must be completed within the first few days of school.
- c. -a. PS 174 will comply with the Emergency Readiness mandates.
 - b. Staggering will be an option used if deemed appropriate.
 - c. PS 174 will comply with the Bus Safety Drills mandates.

Agenda Item #4: Safety Training

a. Discussion, b. Decisions, c. Next Steps:

- a. Safety information will be provided to all constituents of PS 174.
- b. Staff and the BRT were trained last week. Lessons for children were given to teachers.
- c. Parents will be emailed information next week.

Agenda Item #5: Safety Plan

a. Discussion, b. Decisions, c. Next Steps:

a. Each school must have a Safety Plan.

b. The following items need to be revised for the 20-21 school year:

-BRT Members

-Entry Times

Wardens and Searchers

Student Population

Committee Members

Meeting Dates

School Safety Agents

Relocation Sites

Review List of Trained Responders- AED /CPR Training

c. The Safety Plan will be revised for the September 18th deadline.

Agenda Item #6: Safety Information Share

a. Discussion, b. Decisions, c. Next Steps:

a. –All PPE was delivered.

-Supply levels is being checked by Ms. Frango when she comes in and Ms. Kelly when she leaves.

-Everyone in the building needs to wear masks.

-A false report was filed with 311 that parents were roaming the building and they were not wearing masks. – On the day in question there were no parents in the building.

-As per the SCA, construction workers are only allowed in the building after staff leaves and they can only enter/exit through their own assigned door.

-Parents have been picking up supplies outside.

-Non-office staff should minimize the amount of time in the main office.

b. n/a

c. n/a

Date of Next Meeting: October 9, 2020